

4. Audit of key stage 4 work-related learning: student audit

Name of student _____ Year group/form _____

Name of interviewer _____ Date _____

Questions	No response or poor answer shows little understanding	Partial answer shows some understanding	Good answer shows understanding
Student awareness and perceptions about the work-related learning programme	Low level of awareness – student feels unprepared	Awareness is partial – student feels there are gaps in preparation	High level of awareness – student feels well prepared
1. Are you aware of the programme of work-related learning that you have had in year 10 and year 11? Name as many different parts of the programme as you can. (prompt: the work experience programme)			
2. How well do you think the school has prepared you for the world of work during year 10 and year 11 – in developing the skills and qualities that employers want?			
3. How well prepared do you feel to answer general questions about business and the economy?			
4. What other work-related opportunities and experiences would you like to see for students in Years 10 and 11? (prompts: chance to run an enterprise, meet more employers, more work experience)			
Education <i>through</i> work	Work-related learning shows little added value beyond the experience	Work-related learning is patchy	Work-related learning has added value/improved student's standard of achievement
5. Do you have experience of part-time work or a Saturday job? Have you had an opportunity to talk about what you have learnt about work through these jobs at school?			
6. What did you learn from work experience that has helped prepare you for work?			

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7. What have you learnt from any enterprise activities you have been involved in? (prompt: enterprise days, mini-enterprise)			
8. Can you describe some of the things you have learnt from the other work-related experiences you have had at school? (eg business speakers, work visits)			
Education <i>for</i> work			
9. What skills (eg basic IT skills) do employers look for when they are recruiting young people? Can you name the six key skills?			
10. What personal qualities (eg honesty) do you think employers are looking for when they are recruiting young people?			
11. What are the most important things to do when preparing for and being interviewed for a career opportunity?			
12. What is meant by enterprising skills? How would you persuade an employer that you have enterprising skills? Can you give some examples of when you showed enterprising skills?			
Education <i>about</i> work			
13. In what ways can businesses raise money?			
14. What are the main rights and responsibilities of employees at work?			
15. What are the main hazards to health and safety in a workplace?			
16. What is customer service and why is it important?			

Questions	No response or poor answer shows little understanding	Partial answer shows some understanding	Good answer shows understanding
17. What are the advantages and disadvantages to consumers of credit cards?			
Other question(s)			